

Privacy Policy

15th October 2019

At Kiprite EOOD we consider the right to protect personal data our main priority, in view of which we will apply all legal means and make all necessary efforts to collect, store and process your data in full compliance with the Regulation (EU) 2016/679 (the “EU General Data Protection Regulation” or “the CPD”), and in accordance to the legislation in force in the Republic of Bulgaria.

The following policy aims to introduce you to the way we collect, process and store your personal information when you interact with us in connection to receiving products and services through our website.

Kiprite EOOD reserves the right to periodically update and modify this Privacy Policy in order to reflect the current manner in which your personal data is processed.

1. Information about the data administrator

Kiprite EOOD is registered in the Commercial Register with UIC 201698617, with its office being: Sofia, district Liulin, bl. 549, ent. E, fl. 4, ap. 89, represented by Administrator Krasimira Doncheva Liubomirova, hereinafter referred to as “the Company” or “We”. For the purposes of the legislation in the field of personal data protection of individuals, we are the administrator in the processing of your personal data.

2. What information is collected, stored and processed by the Administrator

We provide your personal information directly from you, so you are in control of what information you decide to provide us with. However, there are specific situations that may require you to provide us with personal information.

When using your social media profiles in Facebook we process your personal information and data for the following reasons:

- To answer your questions;
- To process your requests;
- To inform you about updates and news in connection to a new service we offer.

When emailing us at kiprite@abv.bg we process your personal information and data for the following reasons:

- To answer your questions;
- To process your requests;
- To inform you about updates and news in connection to a new service we offer.

Furthermore, we may collect and subsequently process certain information regarding how you use our website, in order to improve its effectiveness and personalize your experience. You can learn more about this in the section below.

In our website we may store and collect information through “cookies”. The “cookie” is a small text file, which is stored on the user’s device and is used to identify the browser when interacting with a website. Every website can send a

“cookie” to the browser if the settings of the latter allow it. The browser allows only the site, which has collected the “cookies”, to have access to them. The website kiprite.com uses “cookies” in order to store information about the users’ preferences, as well as to analyze visitations by “remembering” your computer, but no personal information about you.

For more information on using “cookies”, please read our [“Cookie Policy”](#).

We do not collect sensitive personal data, child-related data, and do not perform automated decision-making and profiling.

3. Reasons and purposes for processing personal data

On our website kiprite.com we do not have any contact forms through which we may collect, store and process your personal data in any way.

Personal data collected from communication via e-mail and telephone calls will be stored until the communication is over.

4. Period of storage of your personal data

On our website kiprite.com we do not have any contact forms through which we may collect, store and process your personal data in any way.

Personal data collected from communication via e-mail and telephone calls will be stored until the communication is over.

5. Recipients of your personal information

The Company always makes sure to apply the highest standards of ethical and legal practice in all its activities, including protection of personal data of all users. We

will not disclose, nor allow anyone outside the Company to access your personal data, except for the cases listed below.

Depending on the specifics of each case, we may transmit or make available some of your personal data to IT service providers. We have contracts with those providers, which legally bind them to only process it following our instructions.

We guarantee that access to your personal data by our employees is strictly carried out in accordance with legal provisions in the field of personal data protection and confidentiality of information. They are not allowed to use, disclose or change this information in any way, except for the purpose of providing services, which are assigned by the Company.

If it is required by law or if we have to protect our legitimate interests, we have a right to disclose some of your personal information to public authorities.

6. Protecting the security of your personal information

We take it upon us to do anything possible to ensure the safety of your data. That is by implementing appropriate technical and organizational measures.

All the information you provide us with is stored on secured servers and the Company is constantly reevaluating our net's security and the suitability of its internal information security system, which is designed to:

- help protect your personal information from unauthorized access or disclosure;
- identify reasonable foreseeable network security risks on our website;
- minimize security risks, including through risk assessment and regular testing.

We go through procedures in the event of alleged personal data breach and will notify you and the competent authorities if we are legally obliged to.

7. Countries where your personal data is stored and processed

We store and process your personal data on the territory of the Republic of Bulgaria.

8. Right you have as a data subject

The General Data Protection Regulation (GDPR) recognizes a number of rights in relation to your personal data. You may request that we:

- correct your data;
- give you access to your data;
- raise objections to the processing of your personal data.

You have the right of appeal to the competent supervisory authority or to the courts.

Moreover, you have the right to request for us to delete all your personal data available to us, the right to limit the processing of your personal data and the right to data portability.

You can exercise any of the right stated above by sending us an email at kiprite@abv.bg. Please note that we may request you to provide additional information necessary to verify your identity.

If you are dissatisfied with the way we handle your personal data, please let us know and we will address your concerns using the above means of communication.

We will try to answer you within one month. If it happens to take more than a month, we will notify you properly.

You should consider the following circumstances if you wish to exercise these rights:

If you wish to exercise these rights you have to consider the following circumstances:

The right to request access to your personal data (commonly referred to as a “data subject’s request”) gives you the opportunity to obtain a copy of your personal data that we receive and store and to verify that it has been lawfully processed.

Correction

You may ask us to correct or supplement your inaccurate or incomplete personal information. We may contact you to verify the inaccuracy of your data before we correct it.

Deleting data

You may ask us to delete your personal information, but only in one of the following circumstances:

- they are no longer necessary for the purposes for which they were collected;
- You have withdrawn your consent (if data processing is based on consent);
- exercise a legal right to object;
- they were illegally processed;

- there is a legal obligation in this regard.

We have no obligation to comply with your request for deletion of your personal data in the event that the processing of such data is required:

- to fulfill a legal obligation;
- to establish, exercise or defend a legal claim.

Limiting data processing

You may ask us to restrict the processing of your personal information, but only if one of the following conditions is true:

- you question their accuracy;
- processing is illegal, but you do not request your data to be deleted;
- the data is no longer needed for the purposes for which they were collected but should be stored as you require it to establish, pursue or defend legal claims;
- You have already exercised your right of objection and are checking whether the domination of our rights is still present.

Transferring data

You may request us to provide your personal information in a structured, widely used, machine-readable format, or you may request that it be “directly” transferred to another data controller, only if:

- processing is based on your consent or the conclusion of a contract with you;
- processing is carried out automatically.

Right to object

You have the right to object at any time to the processing of your personal data based on our legitimate interests, if you believe your fundamental rights and freedoms dominate those.

Furthermore, you may object at any time to the processing of your data for direct marketing purposes without giving any reason whatsoever.

Complaints

You have the legal right to file a complaint with your local supervisor about the processing of your personal data. On the territory of the Republic of Bulgaria the contact details of the data protection supervisor are as follows:

Personal Data Protection Commission

Address: Sofia, bul. "Tsvetan Lazarov" № 2

Phone: +359 2 915 3580; fax: +359 2 915 3525

Email: kzld@cpdp.bg

Internet page: <https://www.cdpd.bg>

Without limiting in any way your legal right to contact the supervisory authority at any time, we ask you to contact us first with your issue and we promise we will do our best to look into your problem and strive for a mutual agreement.